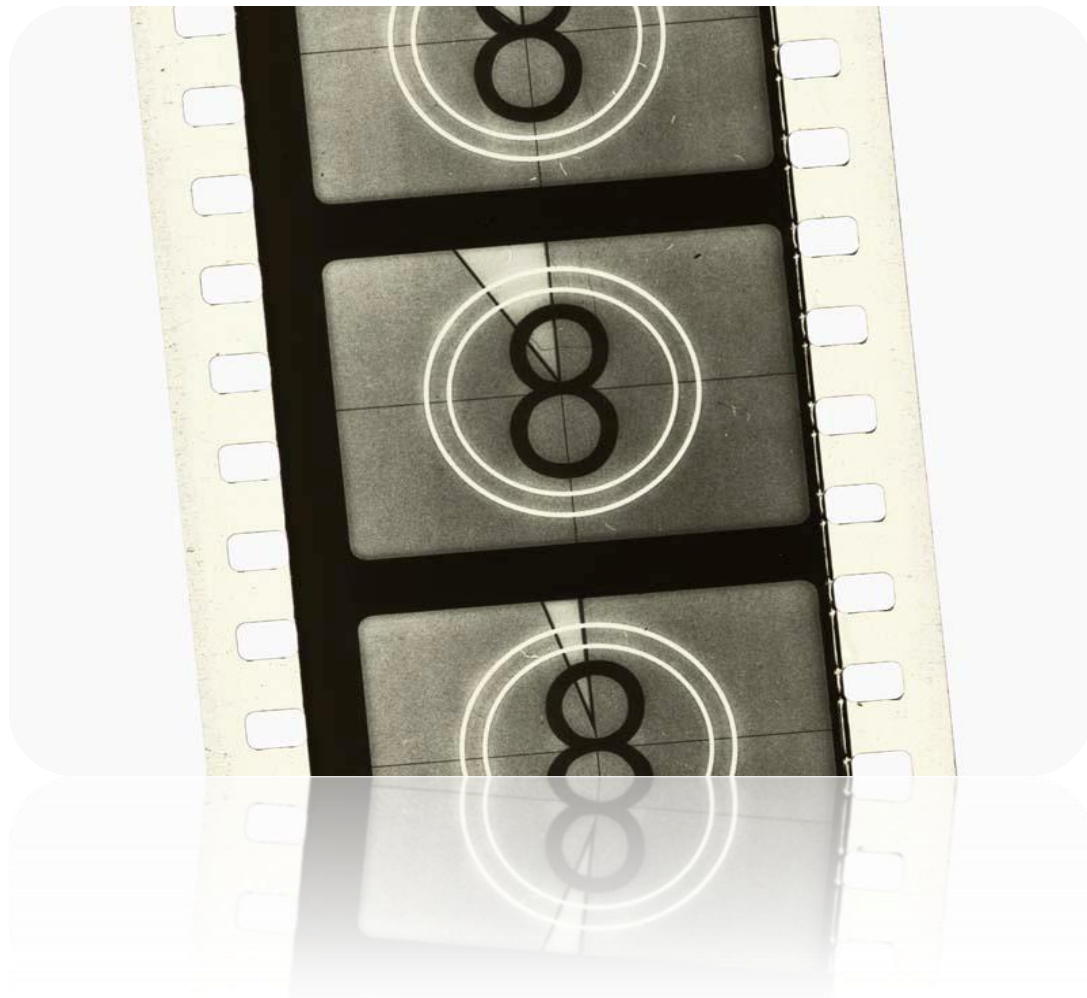


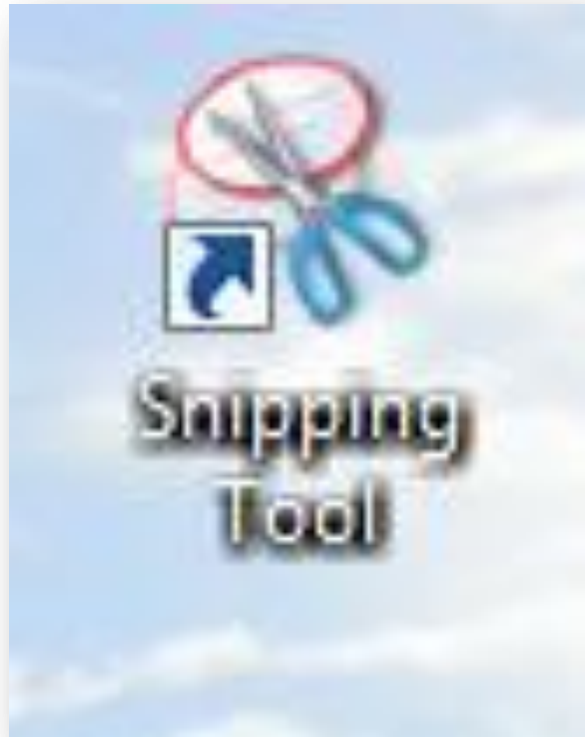
How to create an eBook in PowerPoint



Video



Click on the start button, or “Windows” button and type in snipping tool



Use the snipping tool by left clicking with the mouse and dragging across what you want to be in the picture frame then release. Right click on your “snip” and paste into your PowerPoint. You can also save your snip by clicking on the button “save”

Open PowerPoint

Create a new slide : Blank



After you create a “new slide: blank” you can just hit the new slide button.

- Right click and select paste for the image to appear on your slide.

- You can then resize the image by dragging the corner of the image (see video).

- You can double click on the image to add effects or crop the image (see video).



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