Online Course Grading Checklist

Name:

Directions: Complete this check sheet as you complete the sections in your Mini Course. You will submit this check sheet at the end of Unit 3. These are the minimum requirements for your mini course. You are certainly welcome to have more.

Element	Yes	No	Comments
Basic Course Elements			
Introduction			
Unit 1			
Introduction			
Ice-breaker discussion			
Directions to students – i.e. Course and Unit Introductions			
Ask a Question			
Unit 1 Core Components			
Objectives			
What's Due When			
Mini-lecture			
Lesson 1			
Lesson 2			
Lesson 3			
Discussion			
Learning Journal			
Ask a Question			

Instructional Videos				Mod.
Teacher-made or found Instructional Video 1				
Teacher-found Instructional Video 1				
Add an Electronic Quiz				Mod.
Quiz 1				
Individual Activities				Mod.
Activity 1				
Activity 2				
Additional Course Components				
Elements	Yes	No	Comments	
Syllabus				
Course schedule				
Course Description				

Your total points		out of 22 total points.